

Utah State Board of Education Accountability Final Determination Process

August 1, 2008

Guiding Principles

- LEA determines whether a school is making adequate yearly progress
- AYP may be appealed for data errors, other substantive reasons or extreme circumstances
- Appeals should not be based on calculations or rules not included in the federally approved State of Utah Consolidated State Application Accountability Workbook or Utah State Board Rule

2008 Timetable

Deadlines that fall on a weekend, state holiday or Utah Education Association convention day in a given year shall be moved to the date of the first workday after the date specified

May 1

- USOE Clearinghouse ready to receive LEA Clearinghouse File Submissions

May - July

- LEAs review their data and make appropriate changes
- USOE provides error reports on assessment data and clearinghouse to assist in this process

June 25, 5:00 pm

- Due date for assessment data/error corrections for traditional schedule schools

July 6, 5:00 pm

- Due date for assessment data/error corrections for year round schedule schools

July 15, 5:00 pm

- Due date for final clearinghouse submission

August 22

- Accountability Reports (U-PASS School, AYP School, and AYP LEA) posted in the LEA MoveIT folder on a secure Web server
- The State Education Research File (SERF) and the Enhanced Research Disk (ERD) posted in the LEA MoveIT folder on a secure Web server

Beginning August 22

- LEA Superintendent reviews reports to determine if an appeal is appropriate
- An appeal must be made for each individual school or LEA report
- An appeal should be based on documented evidence based on the following criteria:
 - An error in the aggregating and merging of data and/or a calculation error, or other conclusion errors that directly affects school or LEA status

- Extreme circumstances that affected data and/or test administration that had a significant impact on the school (e.g., flood, fire, natural disaster)
- For the 2008 Accountability Reports only, LEAs may appeal if a decrease in math CRT scores are attributed to the recent change in the math core.

August 27

- Accountability Training Meeting in Nebo District, Grant Building, 105 S. 400 E., Springville
9:00 – 12:00

August 28

- Accountability Training Meeting at USOE Board Room
9:00 – 12:00

September 22

- Deadline for LEA Superintendent to submit a written report listing the school(s) and/or LEA with an appeal and the reason for the appeal
- An E-mail response from USOE will confirm receipt of the report
- Data and documentation that directly influences the appeal needs to be stored at the LEA

September 22 - 29

- USOE makes changes to the U-PASS & AYP school or LEA designation in regards to submitted appeals
- As needed, U-PASS & AYP reports changed from a No to a Yes (by appeal)

September 29

- Accountability Information Report pre-release to Media and State Board.
- Detailed school and LEA accountability information pre-release to Media and State Board

September 30

- LEAs release U-PASS, school AYP, & LEA AYP information to the public (should not be released prior to this date)
- Accountability Information Report posted on USOE webpage
- U-PASS & AYP reports posted on USOE webpage.

September 23 – November 1

LEAs submit to USOE any changes in data for the previous school year